

Study spaces

Quiet individual study spaces are available on both floors.

Group study rooms

Study rooms catering for groups of 2 to 10 are located on the first floor. Some are equipped with multimedia screens. Cables/laptops and whiteboard markers can be borrowed from the Information Desk. Book study rooms at atu.ie/library

Computers

Computers are available on the ground floor for users with current ATU ID cards.

Printing, photocopying and scanning

Printers, photocopiers, scanners, a credit kiosk and a change machine are available in the print room just inside the library entrance.

Printing and photocopying are paid for with a credit system. Scanning is free.

Top up at the credit kiosk in the print room.

Code of Conduct

We aim to create a friendly study environment in the library. As a courtesy to your fellow users, please remember the following...

Maintain silence in study areas.

Set your phone to silent. Please leave the library to make or receive calls.

No food or drink apart from bottled water.

Opening Hours

View current opening hours at atu.ie/library



ATU Library, Atlantic Technological University, Dublin Road, Galway

Tel: +353 91 742785

Email: library.galwaymayo@atu.ie

Website: atu.ie/library

Quick Guide To the Library



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Atlantic
Technological
University

 **Libraries**

Welcome

How do I join the library?

Your ATU ID card is also your library card. Use it to access the library and borrow books.

Finding books, journals and more

Use the library website to search for books, ebooks, journal articles, dvds, theses, exam papers and more. atu.ie/library






When you find the book you want on the website you'll see its shelf number, this will help you find it in the library.

For online items, like e-books, simply click on the link to read it online. You may be asked to login to view online items. Use your ATU email and password.

Finding your way

Ground Floor	Books @ these shelf numbers 001 - 499 and 700 - 999 Computing, Law, Economics, Tourism, Languages, Geography, Archaeology, History, Fiction Current journals and newspapers Reference books	Services and Facilities Information desk / Help zone Self-service checkout Study spaces Computers Printers, copiers & scanners Print credit kiosk
First Floor	Books @ these shelf numbers 500 - 699 Maths, Science, Engineering, Hotel Management, Cookery,	Services and Facilities Study spaces Silent study zone Group study rooms

Look out for colour-coded shelf signs

 Business	 Engineering	 Humanities
 Tourism	 Science	

Borrowing

Go to the Information Desk or the Self-Service point to borrow and return items. Students can borrow 4 items at a time. 2 week loan.

Loans can be renewed for 2 more weeks at **My Library Account**

Theses, maps and some heavily used books are kept at the Information Desk and can be borrowed for 3 hours (Desk Reserve)

What happens if my books are overdue?

You will receive an email reminder from the library if your books are overdue. Your library account may be suspended until books are returned.

Students with overdue items on their accounts will be blocked from accessing exam results online.

Reserving items that are out on loan

Items that are out on loan can be reserved on the library website (Place Hold).

Borrowing items from other ATU campus libraries

Items that are held in other ATU libraries can be borrowed. Reserve them on the library website (Place Hold) or contact library staff.

Document Supply

Items that are not held in ATU Libraries can be obtained by using our Document Supply Service. The cost for students is €4 to €8 per item. Loans from other Technological University Libraries are free of charge. library.gmit.ie/services/document-supply/

Need more help?

Ask us!

Visit the Information Desk / Help Zone for help while in the library

Use the help options on atu.ie/library for help anytime, anywhere.

- Live chat
- Library guides
- FAQs