

Study spaces

Quiet individual study spaces are available on all floors.

Computers

Computers are available for users with current ATU ID cards.

Printing, photocopying and scanning

- A printer/scanner/copier is available on the ground floor.
- Printing and photocopying are paid for with a credit system. Scanning is free.

Code of Conduct

We aim to create a friendly study environment in the library. As a courtesy to your fellow users, please remember the following...

- Maintain silence in study areas.
- Set your phone to silent. Please leave the library to make or receive calls.
- No food or drink apart from bottled water.

Opening Hours

View current opening hours at atu.ie/library



ATU Library, Atlantic Technological University, Wellpark, Galway, H91 DY9Y

Tel: +353 91 745409

Email: library.galwaymayo@atu.ie

Website: atu.ie/library

Quick Guide Wellpark Library



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 **Libraries**

Welcome

How do I join the library?

Your ATU ID card is also your library card. Use it to access the library and borrow books.

Finding books, journals and more

- **Use the library website** to search for books, ebooks, journal articles, dvds, theses, exam papers and more.
- When you find the book you want on the website you'll see its shelf number, this will help you find it in the library.
- For online items, like e-books, simply click on the link to read it online. You may be asked to login to view online items. Use your ATU email and password.

Finding your way

Ground Floor	Books, Journals + Multimedia Art catalogues Journals Desk reserve Reference DVDs Theses Fiction		Services and Facilities Information desk Computers Printer/Scanner/Copier
1st Floor	Books Costume Art history Architecture	001 – 709.4 Documentary Digital media Education	Services and Facilities Study spaces Computers
2nd Floor	Books Sculpture Drawing Textiles	709.5 – 759 Ceramics Design Painting	Services and Facilities Study spaces
3rd Floor	Books Painting Prints	759.1 – 999 Photography Film	Services and Facilities Study spaces
4th Floor	Journal archive		Study spaces

Look out for colour-coded shelf signs

 Fine Art	 Film & Documentary
 Design	 Education

Borrowing

Go to the Information Desk or the Self-Service point to borrow and return items.

- Students can borrow 4 items at a time. 2 week loan.
- Loans can be renewed for 2 more weeks at My Library Account
- Theses and some heavily used books are kept at the Information Desk and can be borrowed for 3 hours (Desk Reserve)

What happens if my books are overdue?

You will receive an email reminder from the library if your books are overdue.

- Your library account may be suspended until books are returned.
- Students with overdue items on their accounts will be blocked from accessing exam results online.

Reserving items that are out on loan

Items that are out on loan can be reserved on the library website (Place Hold).

Borrowing items from other ATU campus libraries

Items that are held in other ATU libraries can be borrowed. Reserve them on the library website (Place Hold) or contact library staff.

Document Supply

Items that are not held in ATU Libraries can be obtained by using our Document Supply Service. The cost for students is €4 to €8 per item. Loans from other Technological University Libraries are free of charge.

Document Supply requests can be made at atu.ie/library

Need more help?

Ask us!

Visit the Information Desk / Help Zone for help while in the library

Use the help options on atu.ie/library for help anytime, anywhere.

- Live chat
- Library guides
- FAQs