

Reserving items that are out on loan

Items that are out on loan can be reserved by completing reservation request card at the Information Desk.

Borrowing items from other ATU campus libraries

Items that are held in other ATU campus libraries can be borrowed by completing a reservation request card at the Information Desk.

Study spaces

Quiet individual study spaces and silent zones are available on both floors.

Photocopying and scanning

- Scanners are located in the Print Room on the ground floor just inside the library entrance.

Need more help?

Ask us!

Visit the Information Desk / Help Zone for help while in the library

Use the help options on **atu.ie/library** for help anytime, anywhere.

- Live chat
- Library guides
- FAQs



ATU Library, Atlantic Technological University, Dublin Road, Galway

Tel: +353 91 742785

Email: library.galwaymayo@atu.ie

Website: atu.ie/library



External Membership

ATU Library

Welcome to ATU Library

How do I join the library?

Borrowing facilities are available through our **External Membership** scheme.

To join, simply fill out our membership form and pay the appropriate fee. We will take your photo and provide you with a library card.

Charges

Individuals	€50 per year / €25—6 months
Unemployed / OAP	€25 per year / €12.50—6 months
ATU graduates	Free access without borrowing / €30 per year with borrowing
ATU iHub	€30 per year

Access restrictions

ATU Library regrets that it cannot provide external membership to primary or secondary school students.



For online items, like journal articles and ebooks, access is only available on-site in ATU Library using an ATU Guest WiFi account and your own device.

There is no access to ATU computers or printing. Access to other facilities may be restricted at times, for instance, restrictions on the use of seating and study areas during ATU exam periods.






Finding books, journals and more

- **Use the library website** to search for books, ebooks, journal articles, dvds, theses, exam papers and more. When you find the book you want on the website you'll see its shelf number, this will help you find it in the library. **atu.ie/library**
- For online items, like e-books, simply click on the link to read it online.
Access to online items is only available on-site in ATU Library.

Finding your way

Ground Floor 	Books @ these shelf numbers 001 - 499 and 700 - 999 Computing, Law, Economics, Tourism, Languages, Geography, Archaeology, History, Fiction	Services and Facilities <ul style="list-style-type: none">• Information desk / Help zone• Study spaces• Scanners
First Floor 	Books @ these shelf numbers 500 - 699 Maths, Science, Engineering, Hotel Management, Cookery, Accounting, Business	Services and Facilities <ul style="list-style-type: none">• Study spaces• Silent study zone

Look out for colour-coded shelf signs

 Business	 Engineering	 Humanities
 Tourism	 Science	

Borrowing

Go to the Information Desk or the Self-Service point to borrow and return items. Borrow up to 4 items at a time. 2-week loan.

Renewals

- Loans can be renewed once unless the item has been requested by another borrower. The loan renewal period is 2 weeks.
- To renew your loan, please contact us at +353 91 742785 or **library.galwaymayo@atu.ie**

What happens if my books are overdue?

You will receive an email reminder from the library if your books are overdue. Your library account may be suspended until books are returned.