

Photocopying

- Photocopiers, a credit kiosk and a change machine are located on the ground floor just inside the library entrance.
- Photocopying is paid for using the PCounter Credit System. Library staff can create a photocopying account for you.
- Top up your photocopying credit at the PCounter credit kiosk on the ground floor.

Access restrictions

For online items, like journal articles and ebooks, access is only available on-site in GMIT Library. You may use a Guest Wifi Account and your own device to access these items on-site.

There is no access to GMIT computers. Access to other facilities may be restricted at times, for instance, restrictions on the use of seating and study areas during GMIT exam periods.

Opening hours

Term time

Monday – Thursday 09.00 - 22.00

Friday 09.00 - 17.00

Weekends (please see website for dates)

Friday 09.00 - 21.00

Saturday 10.00 - 13.00 or 17.00

Holidays

Monday - Friday 09.30-17.00

GMIT Library

External Membership Guide



GMIT Library

<http://library.gmit.ie>

Library, Galway-Mayo Institute of Technology,
Dublin Road, Galway

Tel: 091 742785 Email: library@gmit.ie



Welcome

GMIT Library has always welcomed members of the public and facilitated them with library access and assistance with information queries.

Borrowing facilities are now available through our **External Membership** scheme.

Membership

Requirements

Appropriate fee Filled membership form
Proof of identity

Charges

Individuals	€50 per year / €25—6 months
Unemployed / OAP	€25 per year
Proof required	€12.50—6 months
GMIT graduates	€30 per year
liBC	€30 per year
Retired GMIT staff	Lifetime free membership

GMIT Library regrets that it cannot provide external membership to primary or secondary school students.

Search the collections

Use the library website library.gmit.ie to search for books, ebooks, journal articles, DVDs, theses and more.

For online items, like journal articles and ebooks, access is only available onsite in GMIT Library.

Library PIN

You need to have a library PIN to access your library account on the library website library.gmit.ie

You can set up a PIN yourself on the library website or contact the library and we can set it for you.

Finding your way

Ground Floor

Books and Journals 001—499 700—999

Computing, Social Sciences, Law, Economics, Tourism, Languages, Geography, Archaeology, History, Fiction

Current journals and newspapers

Services and Facilities

Information desk, Self-service checkout, Study spaces, Silent study room, Computers, Printers and photocopiers, Print credit kiosk

First Floor

Books and Journals 500—699

Maths, Science, Engineering, Hotel Management, Cookery, Accounting, Business

Services and Facilities

Study spaces, Silent study zone, Group study rooms

Look out for the Colour-Coded Shelf Signs

 Business	 Engineering
 Hotel + catering	 Science
 Humanities	

Borrowing

Go to the Information Desk or the Self-Service point to borrow and return items.

- External members can borrow 5 items at time.
- The loan period is 2 weeks
- Loans can be renewed at library.gmit.ie
The loan renewal period is one week
- Theses, maps and some heavily used books are kept at the information desk and can be borrowed for 3 hours in-library use (Desk Reserve)
- Journals and reference are library use only.

What happens if my books are overdue?

Fines are charged on overdue items.

20c per day for books and DVDs. 50c per hour for Desk Reserve items.

Reserving items that are out on loan

Items that are out on loan can be reserved on the library website or by completing a reservation request card at the Information Desk.

Borrowing items from other GMIT campus libraries

Items that are held in other GMIT libraries (Mayo, CCAM and Letterfrack) can be borrowed. Reserve them on the library website or by completing a reservation request card at the Information Desk.

Inter-Library Loans

Items that are not held in GMIT Libraries can be obtained by using our Inter-Library Loan Service. The cost for external members is €5 to €16 per item. Online ILL requests can be made at library.gmit.ie