

Facilities

Study Rooms

Study rooms catering for groups of 4 to 8 are located on the First Floor of the library. Bookings may be made at the Library Information Desk or by ringing 091-742785

Multimedia Room

CDs, DVDs, Video, Audio, Microfiche and Microfilm. Click on the [Library Collections](#) link on the library website to see a full listing <http://library.gmit.ie> Bookings may be made at the Library Information Desk, online or by ringing 091-742785

Independent Learning Unit

Reserved for students with special needs. Facilities include copier, printer, scanners and PCs providing access to Microsoft Office, the Internet and specialised software (eg. Kurtzweil).

IT Room

This area is used to train small groups (max. 18) in the use of the library's electronic resources. Bookings may be made with Maura Stephens
Email: maura.stephens@gmit.ie
Tel: 091-742784 / 742827

Research Unit

Dedicated research area for individuals or groups involved in research. Facilities include 12 PCs, a printer, photocopier, discussion area and reference books. Bookings may be made at the Library Information Desk or by ringing 091-742785

Restricted Loan/Thesis Area

Restricted area beside the Circulation Desk containing GMIT theses.

PCs and Printing

PCs providing access to library databases, the Internet and Microsoft Office are available for library users with current GMIT ID cards. Black and white and colour printing is available using the GPAS system.

Photocopiers / Change Machine

Photocopiers, a copy card dispenser and a change machine are located just inside the library entrance.

Opening Hours

1st Term

Monday-Thursday 09.30 - 21.30
Friday 09.30 - 17.30

2nd Term

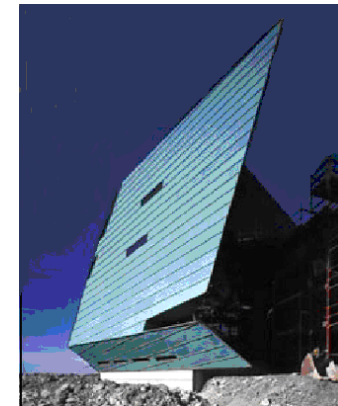
Monday-Thursday 09.30 - 21.30
Friday 09.30 - 21.00
Saturday 10.00 - 13.00

3rd Term

Monday - Thursday 09.30 - 21.30
Friday 09.30 - 21.00
Saturday 10.00 - 17.00

Holidays

Monday - Friday 09.30 - 17.00



GMIT

Library Guide

GMIT Library

GMIT Library
Galway-Mayo Institute of Technology
Dublin Road
Galway

Tel: 091 742785
Fax: 091 742115
Email: library@gmit.ie
Website: <http://library.gmit.ie>

Images © Murray O'Laoire Architects



Welcome to GMIT Library

Welcome to GMIT Libraries—located on the Dublin Road and Cluain Mhuire Galway, Castlebar and Letterfrack. This guide gives a brief introduction to the facilities and services available in the main Dublin Road library. For further information please contact staff at the Information Desk or refer to the subject and services guides.

Printed Resources

Books

There are approx. 114,000 volumes held in GMIT Libraries. They are shelved in subject order according to the Dewey Decimal Classification system.

Journals

GMIT Libraries subscribe to 450 print journal titles.

Online versions are available for many by following the link on the catalogue record to the electronic version. An additional 8,500 full text journals are available in electronic format via the online databases.

See *Electronic Resources*

Library Catalogue and Website

The Library Catalogue is an online listing of all the materials held in GMIT Libraries. It can be searched by author, title, keyword, etc.

In addition the Library website may be used to access GMIT library's electronic resources, reserve items, submit Inter Library Loan requests, view your own library account or make suggestions to the library.

Available: <http://library.gmit.ie>

Classification (How Books Are Shelved)

Books and journals are shelved according to the **Dewey Decimal Classification** system. Dewey assigns a number to each subject area and to all sub-sections of those subject areas. Dewey divides all knowledge into ten broad areas as follows:

| | |
|------------------------|-------------------------|
| 000 General/Info Tech. | 500 Science |
| 100 Philosophy/Psych. | 600 Technology |
| 200 Religion | 700 The Arts |
| 300 Social Sciences | 800 Literature |
| 400 Language | 900 Geography & History |

001-499 and 700-999 are shelved on the Ground Floor.

500-699 are shelved on the First Floor.

All current journals are shelved on the Ground Floor.

Electronic & Multimedia Resources

Online Databases

Business

Business.ie
Emerald
Factfinder
General Onefile
Taxfind Online

Humanities

Art Abstracts
BIAB
Arts & Humanities Cit. Index
Social Sciences Cit. Index
Blackwell Synergy

Engineering

Engineering Village
Info4Education

Science

Science Direct
Web of Science

All of the above and more are available via the library website

<http://library.gmit.ie/screens/edbases.html>

To access these databases you will need to authenticate yourself as a GMIT student by entering your name, ID number and a library PIN (Personal Identification Number)

See PIN guide for details

Multimedia

An extensive collection of CDs, DVDs, video, audio, microfiche and microfilm is available for use in the Multimedia Room. Many are available for overnight loan. Full listings can be viewed on the [Library Collections](#) link <http://library.gmit.ie>

Services

Circulation/Information Desk

Located on the Ground Floor. Use for borrowing and returning books, account queries, reservations and for help on locating library material or using any of the facilities or services in the library. There is also an Information Desk located on the First Floor.

Borrowing

A current GMIT ID card is required for borrowing.

- Students may borrow up to 5 books for 1 week.
- Fiction books may be borrowed for 4 weeks.
- Short Loan books may be borrowed for 24 hours.
- Desk Reserve material & theses may be borrowed for 3 hours (for use in the library only).
- Reference, Journals, Official Publications & Exam Papers may only be used in the library.

Where items are overdue, borrowing privileges will be suspended until all overdue items are returned and fines are paid. Fines are charged as follows:

General stock 20c per day.

Short Loan 20c per hour / Desk Reserve 50c per hour.

Reservations

Items that are on loan can be reserved via the library catalogue or by completing a reservation request card at the Circulation Desk.

Inter Branch Loans

Items that are held in other GMIT libraries (Castlebar, Cluain Mhuire and Letterfrack) can be obtained free of charge by completing a reservation request form at the Circulation Desk.

Inter Library Loans

Items that are not held in GMIT Libraries can be obtained by using our Inter Library Loan Service. The cost for students is €4 to €8 per item. Loans from other IT libraries are free of charge. Online ILL requests can be made at <http://library.gmit.ie>