

Library Web Page

Cluain Mhuire library web page is available at

<http://library.gmit.ie/screens/cluainmhuire.html>.

Here you will find a link to the library catalogue as well as other useful links, such as electronic resources, library guides or the catalogues of other libraries.

Library Assistants

Teresa Keane
Teresa Kennedy

Tel: 091-745409

Senior Library Assistant

Barbara Faherty

Tel: 091-742790

Porter:

Bill Derenzy

Librarian

Margaret Waldron

Based in Main Campus
Dublin Road
Galway

Tel: 091-742780

Please Remember!
Library staff are available at all times
to help with information and
research queries.



Art Library, Cluain Mhuire, Galway -Mayo Institute of Technology,
Monivea Road, Galway.
Tel: (091) 745409
Fax: (091) 770740
<http://www.gmit.ie>



Cluain Mhuire ART LIBRARY GUIDE



OPENING HOURS	
Monday & Thursday	9.30 – 19.30
Tuesday & Wednesday	9.30 – 18.00
Friday	9.30 – 16.00



Introduction

Welcome to GMIT Cluain Mhuire Campus. The art library is an excellent resource centre for students and staff of GMIT. Other GMIT libraries are based at the Main Campus (Dublin Road, Galway), Castlebar and Letterfrack.

The art library has seating for 150 readers, a **book-stock** of circa **17,000 volumes** and subscribes to about **60 periodicals**.

The library provides access to a range of **electronic resources** in the form of **cd-roms** and **web-based databases (some providing full-text access to electronic journals)**. There is also a collection of **newspapers files** and **audio-visual materials**.

Daily **newspapers** are available during term time.



Admission

The Library is open to all staff and students of GMIT.

Arrangement of Material on Shelves

All books are arranged according to the Dewey Decimal Classification System. This means that books are grouped together according to discipline or subject matter and shelved in numerical order. *E.g. Sculpture at 730 and Film at 791*

Borrowing

The College ID card is also your Library card. Remember to carry your ID card with you, as you will need it when borrowing any library material.

- **General Stock**

Students may borrow 3 books from general stock for a period of one week.

- **Desk Reserve**

Items in heavy demand are put on Desk Reserve and are located at the Library desk. These can only be used in the Library for a maximum of three hours at a time.

- **Short Loan**

Books marked “Short Loan” may be borrowed for any 24-hour period or over a weekend.

- **Library Use Only**

Certain categories of material may only be used in the Library. This includes items from the **Reference Section, Desk Reserve, Journals and Theses**.

- **Fines for Overdue Items**

General Stock	20c per day
Desk Reserve	50c per hour
Short Loan	20c per hour

Please remember that you are responsible for all material borrowed on your ID card.

Reservations

Items that are on loan or that are held in other campuses (Castlebar, Galway & Letterfrack) may be reserved by completing a request form @ the desk or online. On its return to the Library, the item will be held for you for 3 days.

Inter-Library Loans

Books or journal articles that are not held in our library (or one of our campuses) can be obtained by using our Inter-Library Loan service. The cost for students is €8 per item.

Photocopying & Printing Facilities

If you wish to bring library material to the photocopier in the corridor, you must either borrow it or hand in your ID card. Colour photocopying is available in the library at a charge of 60c per copy.

All copying must comply with Copyright legislation.

Library Catalogue

The *Millennium* catalogue is a computerised listing of all the materials held in the GMIT Libraries.

You can use the catalogue to:

- Check if a book is held by the library
- Check if a book is available/on loan
- Check what books are in the library on a specific subject

The catalogue is available via the Internet at <http://library.gmit.ie>